



# **MARKET WORKING GROUP**

**Tuesday, 19th July, 2011**

**6.00 pm**

**Town Hall, Watford**

**Publication date: 13 July 2011**

## **CONTACT**

If you require further information or you would like a copy of this agenda in another format, e.g. large print, please contact Rosy Wassell in Legal and Property Services on 01923 278375 or by email to [legalanddemocratic@watford.gov.uk](mailto:legalanddemocratic@watford.gov.uk) (Minicom available on 01923 278499).

Welcome to this meeting. We hope you find these notes useful.

## **ACCESS**

Access to the Town Hall after 5.15 pm is via the entrance to the Customer Service Centre from the visitors' car park.

Visitors may park in the staff car park after 4.00 p.m. and before 7.00 a.m. This is a Pay and Display car park; the current charge is £1.50 per visit.

The Committee Rooms are on the first floor of the Town Hall and a lift is available.

Induction loops are available in the Committee Rooms.

## **TOILETS (including disabled)**

Toilets are situated on the first floor, near the Committee Rooms.

## **FIRE/EMERGENCY INSTRUCTIONS**

In the event of a fire alarm sounding, vacate the building immediately following the instructions given by the Democratic Services Officer.

- Do not use the lifts
- Do not stop to collect personal belongings
- Go to the assembly point at the Pond and wait for further instructions
- Do not re-enter the building until authorised to do so.

## **MOBILE PHONES**

Please ensure that mobile phones are switched off before the start of the meeting.

# COMMITTEE MEMBERSHIP

Borough Councillor:

Mayor (Chair)

D Thornhill MBE

N Bell, P Jeffree, A Lovejoy, H Lynch, A Mortimer and  
I Sharpe

Market representatives:

Grant Adams

Michael Chapman

Michael Davis

Toni Davis

Gary Hickman

Lynne Lawrence

## AGENDA

**1. APOLOGIES FOR ABSENCE**

**2. DISCLOSURES OF INTEREST**

**3. MINUTES** (Pages 1 - 6)

To submit for signature the minutes of the meeting held on 25 January 2011.

**4. MANAGING DIRECTOR'S REPORT** (Pages 7 - 20)

Report of the Managing Director on Charter Place Development and Watford Market

**5. DATE OF NEXT MEETING**

- Tuesday 11 October 2011